Mission Statement

Ambassadors are San Francisco Chamber of Commerce partner-volunteers who, by engaging new and prospective members and volunteering at Chamber events, assist and support the Chamber, while actively extending their own business contacts and their company’s visibility.

How it Works

Ambassadors commit to attending monthly meetings to keep up-to-date on Chamber initiatives and to secure volunteer shifts at events. After attending two meetings and receiving approval on their application, Chamber partners are eligible to become an official Ambassador.

Meetings

• The Ambassadors Club meetings are always the 3rd Tuesday of the Month from 4-5:30pm in the Chamber Boardroom, unless otherwise stated.

Agreement

All Ambassadors must:
• Be in good standing with the Chamber.
• Be active participants in a well-rounded variety of Chamber programs/events.
• Possess an unaltering belief in Chamber programs and events without any biases.
• Attend monthly Ambassador meetings throughout the calendar year.
  o If more than 2 meetings are missed in a six-month period without an approved excuse, the Chamber may terminate Ambassador membership.
• Volunteer at Chamber events throughout the year.
  o Each Ambassador must volunteer at no fewer than one Chamber event every quarter. This includes, but is not limited to: ribbon cuttings, Signature Events, Business After Hours events.

Benefits

• Official Ambassadors and their company will be listed on the Ambassadors roster on the Chamber website.
• Official Ambassadors will receive free admission to Chamber events, when available.
• Ability to attend ribbon cuttings, as well as partner events throughout the community.
• Gain access to professional development speakers at various monthly meetings.
• Access to exclusive networking opportunities at Ambassador Club meetings.

Dues

• No dues are required to participate in the Ambassadors Club.
• The Chamber reserves the right to increase dues if and when it sees fit.
Leadership

- The Chamber will provide a liaison to the Ambassadors Club who will manage the following:
  - Schedule meeting and booking meeting rooms
  - Remind members about weekly meetings
  - Order catering for each meeting
- Ambassadors Club will have two (2) Co-Chairs
  - Co-Chairs will be selected in January of each year.
    - Term: 2 years
    - No co-chair will serve more than two consecutive terms
    - Co-chairs will alternate terms, so that no two Chairs begin their term in the same year
  - Co-Chairs responsibilities include, but are not limited to:
    - Run and lead monthly meetings
    - Source speakers, when applicable
    - Provide training for new members, as it relates to networking, events, and presentations
    - Communicate with members who are not meeting their requirements about assistance or next steps
  - Co-Chairs will receive the following benefits:
    - Exclusive access to Chamber events, when applicable
    - Leadership development opportunities
    - Enhanced contact with Chamber staff
    - Invited to attend the Chamber’s CEO Receptions as guests, not as volunteers

Ethics / Discipline

- If an Ambassador makes programmatic changes without the consent of Chamber staff, represents the Chamber in a false or negative way, or conducts himself/herself in an unprofessional manner, they become eligible for dismissal.
- The Chamber may refuse admission to Ambassadors Club or remove a partner from their group for any one of the following reasons:
  - Repeated unexcused absences
  - Repeated tardiness
  - Inappropriate or disrespectful behavior